

Holy Cross School, Balaigach
Admission Prospectus (2027-2028)
Std. Nursery-IX

Holy Cross School, Balaigach is a Christian Minority institution established and administered by sisters of mercy of the Holy Cross (Holy Cross Sisters). It was started in the year 2005. It is an English Medium Co-Ed School, Nursery to XII affiliated to CBSE, New Delhi. **The online admission process for the session 2027-2028 will start from 25th October 2026 onwards.**

Nursery-Std IX. The cost of application form is Rs. 800/-

Photocopy of the half yearly report card should be submitted along with the application form.

It is recommended that all the candidates who apply to have their Aadhar card and PEN(Permanent Education Number) from UDISE Plus as this document could be made mandatory in the future.

Application form should be submitted to the school office with the necessary document according to the date and time given in the application form. Those who do not submit the application according to the schedule will not be allowed to appear for the written test.

All the original document/ certificate must be produced at the time of verification of Application form.

It is the responsibility of the parents to see that the application form is complete in all respect. Incomplete and applications without supportive documents or certificates will lead to rejection of Application form. False documents/ incorrect information found at any time, even after admission, will debar the candidate from getting admission or pursuing studies in the school. All documents submitted at any time will become the property of the school and will not be returned. Selection of candidates for admission to std. Nursery-IX is done by the selection committee appointed by the governing body of the school on the basis of the performance in the admission test to be held in January 2027.

No correspondence will be acceptable regarding selection and admission of a candidate. Any recommendation, use of influence (direct or indirect), offer of donation, etc. will lead to the cancellation of the application form/ admission of the candidate. The list of selected candidates will be announced on the **school website** if selected, admission must be taken within the time given for admission.

Cost of application form will not be refunded.

Application forms will be available online on the school website www.holycrossschoolraiganj.com according to the following scheduled. Instructions for filling the online application for admission to I-IX date of filling forms online 25th October 2026(8:30 a.m- 12:00 p.m) to January 7th 2027.

- **Form submission on:-** 8th of January 2027(Friday) timing: (11:00 am)
- **Admission test:-** 9th January 2027 (Saturday) (Nursery-IX)
Timing: 12: 00 -2:00 p.m.
- **Result:-** 15th January 2027(Friday)
- **Admission for Std (Nursery-UKG):-** 16th January 2027 (Saturday)
- **Admission for Std I-IX:-** 30th January 2027 (Saturday)
- **Age requirements as on 1st April 2027(Nursery-UKG)**
- **Nursery:-** 3 to 3+ Years
- **LKG:-** 4 to 4+ Years
- **UKG:-** 5 to 5+years

The subjects for the written test for admission:

- **Std. Nursery:-** Oral test
- **Std. LKG-IV:-** English & Mathematics
- **Std. V-IX:-** English, Mathematics and Science.

Required Documents at the time of submitting registration form and in admission:-

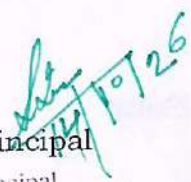
- ❖ Photo copy of Aadhar Card of parents & Child
- ❖ Photo copy of Birth Certificate from Bureau of Birth & Death.(Original and Xerox copy)
- ❖ Three Passport size photographs of child
- ❖ Two Passport size photographs of the parents with the child.
- ❖ Transfer certificate from previous school(original) which is mandatory
- ❖ Blood group certificate of child (original)
- ❖ PEN(Permanent Education Number) of the student if he/ she has studied in another school.

Candidates applying for the admission from class Nursery-UKG are required to follow the procedure given below:-

1. Candidates should ensure that the details pertaining to the candidate is accurate so that no wrong information is filled in.
2. The name and date of birth of the candidate should be exactly as it is in the previous school transfer Certificate and Aadhar Card.
3. The **e-mail address and mobile number** entered in the application form should be of the parent of the candidate and no other. In case other email address and mobile number is entered and if there is problem with the process of application, the school does not accept any liability of it.
4. The name of the school from where the candidate has passed it should be clearly entered.
5. The payment for the application is to be done online. When you select the payment mode as Debit/ Credit Card or net banking you will be taken to the payment gateway website for online payment. In case of any link break of network failure due to which your application status is not updated but amount is being deducted from your account, then **DO NOT TRY TO PAY FEE AGAIN.**

Kindly do not make double payment. If the payment is deducted from your bank account kindly wait and do not make another payment. The School or the service provider do not take any liability for double or repeated payments.

6. After payment of the application fee, the application form should be printed by the candidates and submitted to the school office with all the required documents according to the date and time given in the application form. School administration reserves the right to make amends to the admission procedure and admission schedule at any time.


Principal
Holy Cross School
Balaigach, Manuaganj
Dist. - Jalpaiguri
West Bengal - 735135